



February 20, 2023

Attention: Members of Jenna Estates Homeowner's Association (HOA)

Subject: Virtual Annual Meeting of the Members – March 21, 2023, 6:30 P.M. via WebEx

Reference(s): (a) Jenna Estates HOA Declaration of Covenants, Conditions and Restrictions, dated May 15, 2001

Attachment(s): (1) Proxy Form  
(2) WebEx Meeting Information

Dear Members of Jenna Estates HOA:

In accordance with Article III - Meeting of Members, Section 3 - Notice of Meetings, this letter shall serve as written notice for the upcoming Annual Meeting of the Members for the Jenna Estates HOA. This meeting will be held virtually on March 21, 2023, at 6:30 P.M. via WebEx.

The purpose of this year's Annual Meeting of the Members is as follows:

- Discuss Open HOA Positions
  - Vice President (2023)
  - Social Committee Chair (2023)
  - President (2024)
  - Treasurer (2024)
- Review Financials
  - Annual Dues will increase in 2024
- Review 2022 Completed Projects
- Discuss 2023 HOA Board and Committee Plans

If you cannot attend this year's Meeting of the Members and you would like to send someone in your place to vote on your behalf, please complete the attached Proxy Form and mail the completed form back to the HOA.

In order to stay up to date on HOA activities, please sign up for email communications by visiting our website ([jennaestates.weebly.com](http://jennaestates.weebly.com)) and clicking the "Subscribe" tab. All documents reviewed at our Annual Meeting will be posted on the website after the meeting.

Lastly, in order to keep our quarterly HOA dues as low as possible, the HOA Board and HOA Committees are made up of 100% volunteers. There are open positions, please consider becoming an HOA Board member!

Sincerely,  
Alyssa Neumann  
President, Jenna Estates HOA

Distribution:

Members of Jenna Estates HOA